



SI2 Technologies, Inc.

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Joseph M. Kunze, Ph.D.
President and CEO

March 24, 2020

Subject: Update on SI2's Response to the COVID-19 Pandemic

To our SI2 Community:

As of noon on March 24, 2020, Governor Baker has instructed all non-essential businesses to close their doors through April 7th. Businesses deemed essential to our state and federal operations will continue to remain open. SI2 is one of the companies whose operations are listed under the essential "Defense Industrial Base" category of businesses that are vital to our country and as such, we will remain open.

The COVID-19 situation is extremely fluid with information, guidance and directives coming from multiple sources several times a day. The health and well-being of our employees, customers and partners has and continues to be our greatest concern. SI2 began its preparations long before COVID-19 was declared a public health concern on January 30th, 2020 by the World Health Organization. Since that time, we have taken additional precautions and informed our employees about these new measures. I wanted to take a few moments to outline, to the rest of the SI2 community, the steps that we have taken in response to the COVID-19 pandemic.

Similar to many organizations, our first line of defense was to increase awareness of the virus and provide additional cleaning and sanitation soaps and supplies for our team. This effort included everything from having our cleaning company add comprehensive disinfection to our regular cleaning to informational signage on ways to help stop the spread of the virus.

Our second line of defense was to minimize the interaction of our employees with people who are or may be sick. We eliminated all non-essential travel and onsite meetings with visitors and replaced them with online and telephone conferences. All employees have been instructed to stay home if they do not feel well in any way. In addition, if any employee displays COVID-19 symptoms including a fever (100.4°F/38°C or higher), cough and/or shortness of breath or has been in close contact (<6ft) with anyone who has displayed these symptoms, they are instructed to stay home and immediately notify us of their condition. We are also screening all essential visitors for any illness before allowing entry into our facility.

Several years ago, SI2 decided to take proactive steps that would enable all employees to work remotely. Company laptops were provided to all permanent employees and our VPN capabilities were enhanced. Because these measures were already in place prior to the virus outbreak, we were able to easily implement our third line of defense which encourages all employees who can perform productive work at home to do so. This reduces the number of employees at the facility and also enables those who would have difficulty performing productive work at home, to come to work with fewer people and maintain social distancing. We have also authorized the use of vacation, personal and sick time for those who cannot work for various reasons.

SI2 has every intention of continuing to safeguard our employees, partners and customers while delivering all work products on time during this pandemic. We are well prepared and on strong footing to be able to weather this storm. We continue to monitor the situation and make contingency plans to implement additional measures as needed. Please continue to monitor our website for any additional updates.

Be well,

A handwritten signature in blue ink, appearing to read 'Joseph M. Kunze', written in a cursive style.

Joseph M. Kunze
President and CEO